

Frithelstock Parish Council

Minutes of the Parish Council Meeting held on Tuesday 12th January 2016 at 7:30 pm in Frithelstock Village Hall

Councillors Present: Mr M Baker, Mr Andrew Heard, Mrs Elizabeth Hunkin, Mr Roger Hunkin, Mr M Poole and Mr M Stokes.

Clerk: Mr P Blossie

Also in attendance: 7 members of the public: C Atwell, Julian Carrington, D Debnam, R Joseph, M Paton-Smith, Tony Sanders and T Warrington

KEY: Actions are shown in bold blue type Decisions are shown in bold red type

- 110. Welcome.** Mike Stokes welcomed all to the meeting and wished everyone a happy new year.
- 111. Apologies for Absence** Mark Goldman, Adrian Green, Cllr Phil Pennington
- 112. Minutes of the meetings held on 3rd November and 1st December 2015** The minutes of the meetings held on 3rd November and 1st December 2015 were agreed and signed. (Proposed by Roger Hunkin, seconded by Andrew Heard and agreed unanimously.)
- 113. Declarations of Interest** None
- 114. Public Participation** (i) Julian Carrington reported that a man had come off his bike at the junction of Hele Lane and the A388 and pointed out the lack of a footpath at that point. Terry Warrington also related a similar incident at the junction. Mackie Poole said that the Parish Council had asked for a footpath but this had been refused as it would narrow the road. Richard Joseph he would provide a supporting statement from the Speedwatch Team and **Mike Stokes offered to take it up with Cllr. Gaston Dezart along with Rakeham Hill and other issues.** (ii) Dave Debnam said that large vehicles were using the road despite diversion signs stating that they should use the A39. **The Clerk will contact DCC Highways.** Mike Stokes suggested that Frithelstock should have a 30mph speed limit. Terry Warrington suggested that a mobile post office van for Frithelstock would be welcome. The Clerk will investigate.
- 115. Matters Arising:**
- a. Parking in Hele Lane: Mike Stokes reported that this was still a problem/
 - b. Rakeham Hill Traffic/Highways Signage: This and the parking issue above are still waiting for a site meeting with Cllr. Gaston Dezart.
- 116. Clerk's Report:**
- a. Correspondence The clerk had distributed 20 items of correspondence by email since the November meeting. One item was discussed: the latest DALC newsletter which included information about the Queen's 90th Birthday

celebrations and a Buckingham Palace Garden Party on 24th May 2016. It was **agreed unanimously that Mackie and Bridget Poole's names should be put forward for the garden party.**

- b. **Risk Assessment:** The Clerk had prepared a draft Risk Assessment document, as requested in the last external audit report. It was a lengthy document, which members wished to have longer to study so the item was deferred to the next agenda.

117. Members' Reports:

Mike Baker reported that the 30mph sign at Old Pound was damaged

Andrew Heard talked about the poor state of village signs generally; some needing repair and all needing cleaning.

Roger Hunkin said that the Christmas tree lights needed to be replaced. He had offered Mr Parris, who provided power for the lights, a small contribution towards the cost of electricity but this was turned down. **The Clerk will send Mr Parris a letter of thanks.** Mike Stokes thanked Mackie Poole for kindly donating the tree and Mackie and Roger for putting it up and taking it down.

Mackie Poole (i) said that a fence at Stone Cottage was causing an obstruction. He will ask Cllr Pennington if he can advise. (ii) Mary Goaman is organising a quiz on behalf of Shelter Box, which he will advertise on the website and put up notices about. (iii) Mackie thanked everyone for the presentation of a gift in recognition of his long service as a Chair of the Parish Council.

118. Planning

- a. Application: 1/0987/2015/OUT - Land To The East Of Meadowstone Close, 3 dwellings (includes 1 affordable) access only under consideration Members unanimously agreed that they continued to object to this application on the grounds of the access at Hele Lane/A388 and asked the Clerk to reinforce the objection made at the previous meeting. Mackie Poole proposed, seconded by Andrew Heard, that **Mike Stokes should make a presentation to the Planning Committee.**
- b. Application: 1/1208/2015/FUL – Townsend, Conversion of redundant agricultural barn to holiday accommodation Roger Hunkin felt that this work would tidy up the building. Mackie Poole reported that nearby neighbours had no objections. **It was agreed unanimously to support the application.**

119. Snow Warden's Report Terry Warrington reported that the salt supplies had severely deteriorated but that Julian Roskilly at DCC Highways was not responding to his requests for more. The Clerk will contact him. Mackie Poole suggested asking Peter Hutchins if he could modify the salt-spreader to deal with damp salt but this was generally felt to be a satisfactory solution. Roger Hunkin will tour the parish with Terry to check all the grit bins and ensure that they are filled. Terry Warrington will update the Clerk on the cold weather policy.

120. Speedwatch Report Richard Joseph reported that the speed gun is being repaired at present. The software provided to download and analyse the speed sign data was

corrupted and had to be replaced. However, this will not affect the quality of information once he Richard is able to access it. Three new volunteers have recently joined the Speedwatch Team.

121. Website Development: Nothing to report.

122. Welcome Pack: Update from Adrian Green Adrian had sent a message to say that he thought this was complete but at the last meeting he had reported that he was waiting for two more contributions. **The Clerk will refer this back to Adrian.**

123. Devon Air Ambulance: Night Time Flying **Mike Baker will contact DAAT to organise a site meeting.**

124. Budget and Precept Setting for 2016/17 The Clerk presented a draft forecast for the current year's outturn and budget for next year. Following a discussion of the proposals and the impact on the budget of changes to Council Tax Support Grant and the taxbase, the proposed budget was agreed unanimously. It was also agreed that the precept would stay unchanged at £5,000. (Proposed by Mike Baker, seconded by Andrew Heard)

125. Finance

a. The following expenses were approved (£3,541.81 + VAT):

Royal British Legion, Memorial Wreath -	£17.50
Clerk: Salary – Net Pay and expenses, Nov/Dec (Net £182.01; PAYE element £43.10)	
Citizens Advice, Grant -	£25.00 + VAT
DALC AGM & Conference -	£40.00 + VAT
Ilfracombe Community Transport, Grant -	£25.00
Great Torrington School, The Prior printing -	£9.66
Westcotec, Flashing Sign -	£2,350.00 + VAT
Mark Goldman, Laptop Computer -	£353.67 + VAT
S Adams, War Memorial flowers -	£10.00
Mark Goldman, expenses -	£183.00
Zurich Municipal, Insurance -	£302.87

b. Receipts since last meeting (£998.00):

Transparency Code Grant - £998.00

c. Bank Balances:

Community Account - £9,239.89 as at 11/12/15 (Cash book balance: £6,431.98)

Business Money Manager - £664.81 as at 11/10/15

126. Chairman's Report (i) Mike Stokes suggested that Cllr Pennington's £500 grant could be used to fund new notice boards. It was agreed that ones with a lockable section for statutory notices and an open section for village notices would be most suitable. The Clerk will investigate and report back. (ii) The bus shelter had been cleaned and Mike thanked all those who had helped, including Mike Baker, Andrew Heard and Mark Goldman. (iii) The Parish Council had been invited to a Devon Remembers conference in Torquay on 14th January, which Judith

Seaman had been asked to attend on the Parish Council's behalf. Judith will report back at the next meeting.

There being no further business, the meeting closed at 9:00 pm

SIGNED AS A TRUE RECORD: (Chair)

NAME: **DATE:**

Next meeting will be held in Frithelstock Village Hall on Thursday 3rd March 2016 at 7:30pm.