

MINUTES OF A MEETING OF THE  
FRITHELSTOCK VILLAGE HALL MANAGEMENT COMMITTEE

4<sup>TH</sup> NOVEMBER 2014 AT 9.20PM  
(following a meeting of the Frithelstock Parish Council)

Committee Members Present : Adrian Green (Chairperson), Mackie Poole, Roger Hunkin, Michael Stokes, Melanie Goldman, Marcelle Paton-Smith.

Also present as members of the Parish Council (the Custodian Trustee) : Andrew Heard, Heath Pettifer.

In attendance : Sylvia Debnam (Treasurer) Maureen Poole (Deputy Bookings Secretary) and members of the public as recorded in the Parish Council minutes.

1. Apologies : Gale Riddell, Jean Short, Eileen Brown, Lizzy Hunkin (Secretary), Colette Henerty (Auditor)

2. Quorum. With six members present the meeting was declared quorate (the quorum being five)

3. Approval of prior Minutes was deferred to the next meeting.

4. Change of Constitution

Adrian reported that all members of the Committee had been sent the text of the existing constitution and a first draft of the proposed new constitution based on a Charity Commission approved model. The main purpose of the meeting was to approve a resolution to allow the Chairman to negotiate with the Charity Commission for a Scheme allowing for the adoption of the new Constitution.

The resolution was put that:

“the Chairman be authorised to negotiate with the Charity Commission for the introduction of a Scheme to allow the present trust deed, forming the constitution of the Charity, to be replaced by a Charity Commission approved model trust deed substantially in the form of the draft appended to this resolution. That the Chairman be instructed to formally report back to the Committee should changes be required which would make the Deed significantly different from that under consideration.”

Proposed by : Melanie Goldman. Seconded by Roger Hunkin.

5. Informal Sub Committee on Hall Fabric Improvements.

Following on from the presentation given by Marcelle Paton Smith and Robert Daniels (as part of the Parish Council meeting), regarding various energy saving and environmentally friendly initiatives adopted by Woolfardisworthy Village Hall, Adrian proposed a way to progress matters for Frithelstock Village Hall. The proposal was that he and Marcelle form an informal sub-committee to liaise with Robert on putting together a case study or report of the feasible energy saving options and structural improvements for consideration by the full Committee. Adrian would therefore initially prepare a file of the previous reports and quotations obtained for improving the energy efficiency of the Hall to pass on to Marcelle.

Others with expertise in specific technologies would be asked to contribute ( eg Mark Goldman who understands the existing air-source heat pump in the Hall; Roger Hunkin and Andrew Heard who have both recently installed bio-mass boilers; Terry Warrington who slated the Hall roof and has installed solar panels on his own roof.)

Adrian would also supply the details of specific funding sources he has investigated such as the Village Hall Improvement Fund.

There was general assent that this would be an appropriate way to get matters moving before the next scheduled meeting of the Committee.

6. Any other business.

There being no other business the meeting closed at 9.30pm.