

Minutes of the meeting of the Frithelstock Parish Playing Field Management Committee on Monday 6th June 2016 at Frithelstock Village Hall.

PRESENT

Terry Warrington (Chairman), Mark Goldman, Mike Baker, Mark Thomas, Ian Brown, Martin Little, Julian Carrington

Mark G and Mike were representing Frithelstock Parish Council.

1. Apologies

Eileen Brown, Sarah Hinsby, Dave Steggles

2. Minutes of last meeting (AGM 2nd March 2016)

The minutes of the Annual General Meeting would need to be approved at next year's AGM. It was agreed to send a copy to Richard Joseph for the village website.

Action: Julian

3. Matters arising

(i) Responsibility for maintenance of entrance to playing field

This area is very pitted and becomes muddy in bad weather and it was agreed to contact the owner to explore ways to improve it.

Action: Terry

(ii) Strimming playing field

Stuart Faulkner has agreed to do this again for up to £150 for the year. The bill for last year had been £100.

(iii) Football pitch

The pitch has been rolled. The goal posts removed from the playing field about 5 years ago have been repaired and will be returned to the field soon with any costs to be met by the local football team.

(iv) Insurance

It was agreed to ask the new parish clerk once in post for a copy of the PC insurance to confirm the playing field is covered under it (equipment, public liability etc).

Action: Julian

(v) 'Fields in Trust'

This organisation is promoting ownership in perpetuity of community playing fields by local people. It was thought that Frithelstock playing field had been purchased outright by the PC from a local landowner some years ago, but it was agreed to check the details of the deeds with the new parish clerk in due course.

Action: Terry and Julian

4. Playing Field Annual Inspection by The Play Inspection Company

Terry ran through the findings of this very comprehensive report. It is the operator's responsibility to ensure that there is a continuing level of maintenance to keep the equipment in good working order and the site fit for use. The report concluded that overall there is only a moderate risk associated with the operation of the playing field.

The report recommended a programme of repairs / improvements. It was agreed that any members of the committee available next Monday evening would meet on the field at 6.00pm to inspect the equipment, with a view to setting up a working party to carry out the recommended repairs asap.

Action: All

It was agreed to send a copy of the report to Richard Joseph for the village website. Action: Julian

5. 'Awards for All' (Lottery) grant application

Since the previous meeting, in discussions with the parish council it had been agreed that the PC would submit the lottery application. Under Lottery rules, the senior contact for applications from parish councils had to be the parish clerk and there may not be time to familiarise the outgoing clerk with the terms of the bid. Submission may have to wait till the new clerk was in post and it was agreed to meet her asap.

Action: Terry and Julian

However it was suggested that it may be possible to work with the new clerk before she formally takes up her post in September. Mike would speak to the PC Chairman, Mike Stokes, about this.

Action: Mike

Terry had obtained two quotes from local companies for supplying and installing the trampoline. Most elements of the bid were now in place.

It was agreed that no further consultation with local residents was necessary.

However concern was expressed that children using the trampoline might be able to see over the hedge into neighbouring properties. It was explained that the trampoline would be set into the ground and sited well away from the hedge and local houses.

6. Tractor Safari – Sunday 28th August 2016

This would take place during the August bank holiday starting at 1.00pm on the playing field and finishing there with a barbecue at 1.00pm or thereabouts. It was thought that issuing a disclaimer that people participated at their own risk should be sufficient 'cover' but this would be reviewed during the risk assessment.

The following actions were agreed:

Route: Ian to speak to Mackie Poole and liaise with Terry

Model animals: Mark T to investigate

BBQ: Ian to speak to Eileen

Tickets / Flyers / Posters: Mark T to design – priority should be to have posters at the Music Festival on 18th June,

Village website: Julian to let Richard Joseph know details

Frithelstock Prior: Julian to contact editor in time for next issue

Risk assessment: Mark G to let Terry and Julian have some templates.
Alcohol licence: Terry to speak to Steve Beer about this and beer tent
Bar: Terry to speak to Adrian Green / Mel Goldman

7. Complaint about dogs in the playing field

Dogs are not allowed in the playing field, as stated on the sign on the gate at the entrance. It was agreed that Terry would erect a further sign he has in store at no cost.

Action: Terry

8. Any other business

'Friends of Frithelstockstone Playing Field' – it was thought that the list of supporters had been absorbed into the general mailing list for the village held by Richard Joseph. Julian to check.

Action: Julian

9. Next meeting:

Monday 8th August at 7.30pm in the Village Hall (Julian to confirm venue).

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