

Frithelstock Parish Council

Minutes of Parish Council Meeting 6th May 2008
8:00pm Frithelstock Village Hall

Present: Mackie Poole, Roger Hunkin, Michael Baker, Andrew Heard, Josie Pomeroy, Di Beer (Clerk)

In Attendance: PCSO Melissa Baker, Hugo Barton, Richard Joseph, Phil Pennington, John Vickery

1. Welcome: Mackie Poole welcomed all to the meeting
2. Apologies: Received from Heath Pettifer, Chris Ward & Alison Boyle
3. Opportunity for Members of Public to speak
 - 3.1. PCSO Melissa Baker announced that there were no reported crimes in the Parish in the last 60 days. She also advised that Devon County Council adopted civil parking enforcement on 5 May 2008. The chairman thanked Melissa for attending
4. Minutes of Meetings, Tuesday 4th March / Tuesday 22nd April 2008 were signed as true
5. Minutes of Planning Meetings (N/A)
6. Matters Arising
 - 6.1. Public Rights of Way – Gypsy Lane gate. The new gate has now been installed.
 - 6.2. Recycling Pavilion. The Chairman announced that since the closure of the pavilion, no one had tried to use it. It is being offered for sale by tender.
 - 6.3. Traveller's sites. Torridge is to provide 24 residential and 5 transit sites – these figures are under scrutiny by TDC
 - 6.4. Definitive Map Review – Mill Lane. The Clerk had emailed an objection to the proposal, and had received an acknowledgement
 - 6.5. Clerk's Employment Status & stationery requirements. It was agreed that the employment status of the clerk was something that should be agreed between Clerk & HMRC. The Clerk requested permission to purchase some office supplies, everyone was in agreement.
 - 6.6. Update on Document Copying prior to archiving. Richard Joseph had acquired 3 quotes as follows: 'Copy Zone' £245.00 +VAT, 'C A Design Services Ltd' £281.85+VAT, 'Quantor' Scanning Ltd £296.85+VAT. The minute books can be scanned as bound. Josie Pomeroy proposed, and Michael Baker seconded that proofs be obtained & approved at a future meeting
 - 6.7. Website. There are now some bills to pay. The Clerk read out the breakdown of costs, as supplied to her by Richard Joseph. The Clerk is in future to provide the full minutes to go on the website. The Clerk was tasked with writing to Mark Goldman inviting him to act as a 'deputy' to Richard Joseph in maintaining the website
 - 6.8. Best Kept Village. A date was arranged to tidy the village – Monday 12th May 7pm – meet at the Clinton Arms
 - 6.9. Hugo Barton announced that 2 Pedestrian Warning signs are to be installed near the Village Hall
7. Correspondence
 - 7.1. The Boundary Committee – notice was read out of a Community Listening Event at the Plough Arts Centre – Torrington 20th May 7-9pm. All feed back has to be in by the end of September
 - 7.2. Land Registry – Roger Hunkin advised that the parish council needs to check exactly what is owned by it. Are there any deeds for the playing field and village green? It would possibly need a solicitor to draw up deeds. He documents were passed to John Vickery (Chairman of Parish Playing Field)
 - 7.3. MCTA Notice of AGM – Phil Pennington took the details
 - 7.4. Zurich Insurance – Corporate Manslaughter & Corporate Homicide Act 2007. The parish Council have received notification that cover has been extended to include these.

- 7.5. Planning Portal Consultation Questionnaire – this was concerning internet access etc of councillors – it was completed at the end of the meeting
- 7.6. Register of Electors – there has been 1 removal and 2 additions
- 7.7. Planning & Compulsory Purchase – a final draft proposal – a letter showing a number of internet links was made available to view. Comments are invited by 30th May
- 7.8. Approved Audits years ending 2006 & 2007 – clerk has received the approved audits to file
- 7.9. Telephone Box removal. BT is planning to remove a number of village payphones. All present at the meeting were unanimous that the kiosk itself in particular should stay. Clerk to write an objection to TDC contact who is coordinating the responses
- 7.10. DCC – Strategic Framework for Health & Social Care. A letter was read out with no comments made.
- 7.11. DAPC – What do you think? A questionnaire had been received – filled out by Roger Hunkin at end of meeting
- 7.12. Calor Village of the Year Competition – It was decided not to enter, as we already do the Best Kept Village competition
- 7.13. Parkham Parish Conservation Association – a letter was read out objecting to the proposed wind turbines at Parkham
- 7.14. Peter Blaney – The Clerk had received a telephone call from him, wishing to be informed of anyone known to be sleeping rough within the parish (01237 473139)
- 7.15. Schedule of Planning Applications – 2 planning applications within Frithelstock – see item 10
- 7.16. TDC – there are vacancies for 2 parish reps on TDC's Standards Committees
- 7.17. DAPC – a refund of £62 had been received after the Clerk had paid a bill that was sent from them – it is paid by the district, not the parish council!
- 7.18. Licensing Act – to be passed to Mel Goldman (Village Hall)
8. Finance – Clerk could not announce current balance due to not receiving the bank statements – a change of address form has been sent to HSBC, awaiting confirmation of change of details
9. Any Other Business
 - 9.1. Notice Boards – The Clerk commented that the notice boards (in particular next to the telephone box) can be very cluttered with advertisements not directly relating to the Parish. It was agreed that notices should be removed in future at Di's discretion
10. Planning
 - 10.1. Six-Acre Cottage, Mr & Mrs Ward – Kitchen Extension – no objections raised
 - 10.2. 3, Hele Lane, Mr & Mrs Brewer – Single Storey Rear Extension – no objections raised
11. Date of next meeting: Tues 1st July 2008 – 8:00pm Frithelstock Village Hall

Meeting closed – 10:00pm

Signed as True:
(Chairman)

Date: