

Frithestock Parish Council

Parish Council Meeting 2nd November 2008 – 7.30pm – Frithestock Village Hall
(Ref: 2008/NOV)

Present:

*	Mr M Poole (Chairman)	*	Mr H Pettifer
*	Mr R Hunkin (Vice-Chairman)	*	Mrs J Pomeroy
	Mr M Baker	*	Mr C Ward
*	Mr A Heard	*	Mrs D Beer (Clerk)

(* denotes present at meeting)

In attendance: Mr P Pennington, Mr J Vickery

MINUTES

- Welcome – The chairman welcomed all to the meeting
- Apologies – received from Melissa Baker, Hugo Barton, Judith Seaman
- Crime Report – a summary was read out – warning of bogus callers, also warning of road workers offering to re-tarmac drives on the cheap. Over the last 60 days there were 0 crimes, 3 logs (transport)
- Public Participation – Mr Vickery informed that an article about the playing field is to be found on the current publication of ‘Devon Playing Fields’
- Minutes of Meetings, Tuesday 2nd September 2008 – approved and signed as a true record.
- Matters Arising from previous minutes
 - Recycling Pavilion (2008/SEP 6.1) – ongoing – it will be moved to the playing field in near future (7:40pm - Mr Pettifer arrived)
 - Clinton Arms Development (2008/SEP 6.2) – Clerk and Mr Poole had contacted Planning Aid, but to no avail as they are not able to assist Parish Councils. Clerk to forward relevant information to Mr Ray Webster (TDC), as was sent to Planning Aid – another part of the objection is based on material considerations, which is anything which relates to the use or development of land.
 - BT Kiosk (2008/SEP 6.4) – Clerk had applied for and received the necessary MPAN which allows the electricity supply to the kiosk to be billed to the Parish Council. An application had been submitted online (& via an email) to adopt the kiosk for the fee of £1, there had been difficulties with this – awaiting confirmation from BT.
 - HSBC (2008/SEP 6.5) – there are now 2 accounts running alongside each other. Clerk is transferring funds between the accounts to try to achieve the best interest on the money.
 - VAT (2008/SEP 6.6) – issue raised again - it was suggested that to comply with VAT rules, that the Parish Council should raise orders for goods required during the refurbishment of the village hall, and possibly then make a gift of those goods.
 - Land Registry (2008/SEP 6.8) – Clerk has obtained necessary forms – to be completed and sent with relative deeds / registration certificates.
 - Traffic Calming (2008/SEP 7.1) – Mr H Barton was unable to attend this meeting, but had emailed to say that he is in discussions with Devon Highways regarding possible speed restrictions through Frithestock. Mr Pennington advised that a record should be kept of any incidents that occur when traffic is diverted through the village.
 - Parish Plan (2008/SEP 7.5) – Mr Hunkin has spoken to Mr Raymont, who has indicated that he would like to help, but not on his own. Mr Pennington advised that there is help available from TDC (Mr Hunkin to pursue). Mr Hunkin to obtain a copy of Littleham Parish Plan and forward to Mr Raymont for information. Mr Poole & Mr Hunkin to investigate further.
 - Best Kept Village (2008/SEP 7.7) – The runners up certificate was presented to Mrs Maureen Poole (WI) at a function in the village hall. Mrs Poole to discuss with Village Hall committee to decide where best to display it.
- Correspondence
 - Audit Commission – The certified annual return for year ending 31st March 2008 had been received & notice of conclusion had been displayed in the village hall noticeboard for 14 days.
 - TDC – Annual Precept – Parish Council has the following outgoings:

▪ Cemetery	250.00		
▪ Churchyard	250.00	TOTAL	<u>£2,755.00</u>
▪ Playing Field	750.00		
▪ Village Hall	750.00		Mr Ward proposed,
▪ Insurance	205.00		Mr Pettifer seconded that we precept £2,500.00
▪ Clerk’s salary	550.00		– approved by all.

- 7.3. Great Torrington School – are deciding whether or not to transfer to Foundation Status. This was discussed by councillors – Mr Heard proposed, Mrs Pomeroy seconded that the parish council should object to the proposal – approved by all.
- 7.4. Commons Act – Devon County Council state that the village green should also be registered with the commons act, as well as being registered with Land Registry. Clerk to email DCC as necessary
- 7.5. Methodist Church (Shebbear Ecumenical Youth Project) – enquiring about identified needs of young people in the parish that may have been highlighted through the compiling of a Parish Plan. Clerk to reply to say that we have a very good playing field, and that no information has yet been obtained in the form of a plan.
- 7.6. TDC Flood Protection – TDC are giving parish councils the opportunity to purchase sandbags to protect the community during flooding – it was considered unnecessary.
- 7.7. Communities & Local Government – Bylaws Consultation – a booklet detailing enforcements that are coming down from central government – trying to move from fines to fixed penalties. Booklet circulated between councillors with a request that individual responses are made.
- 7.8. Devon Structural Review - a letter had been received from North Devon Council informing that 68% of those that they surveyed are against the Unitary status. Mr Pennington advised that councillors should respond individually if they have strong feelings on the matter.
- 7.9. Any other (received 27/10/08 – 04/11/08)
 - 7.9.1. Devon Playing Field Association – Questionnaire – passed to John Vickery
 - 7.9.2. Communities and Local Government – Communities in Control – circulated as per 7.7
 - 7.9.3. Torridge Community Transport Association – a fund raising letter had been received – it was agreed that we do not give any money at present.
 - 7.9.4. TDC – Wheeled bin collections – a list of winter collection dates. Clerk to email details to Mr Joseph for inclusion on the website.
 - 7.9.5. The Playing Field – Frithelstock Playing Field features on the front page of the current issue. The issue was passed around for all to see. (see item 4)
- 8. Finance – Clerk distributed copies of accounts
 - 8.1. FPC payments to cemeteries / playing field / village hall – councillors discussed, and approved that future payments to these should be made as follows:

Cemetery	-	250.00	1 st May annually	<i>(Clerk to set up</i>
Churchyard	-	250.00	1 st May annually	<i>Standing Orders /</i>
Playing Field	-	250.00	1 st May annually	<i>Direct Debits)</i>
Playing Field	-	500.00	retained – FPC to pay grass cutting bill	
Village Hall	-	750.00	retained – FPC to purchase refurbishment goods	

(to enable FPC to legally re-claim VAT)
 - 8.2. Invoices to approve:
 - 8.2.1. British Telecommunications £1.00 (adopt a kiosk) *proposed Mr Hunkin – 2nd*
 - 8.2.2. Audit Commission £58.75 (annual fee) *Mr Ward - approved*
- 9. Planning (1/0756/2008/FUL) – Fire Escape at the Clinton Arms – notice of approval
- 10. Date of next meeting – Tuesday 6th January 2009 – 7.30pm

The Chairman reminded all of the forthcoming Remembrance Service – 2.30pm Sunday 9th November.

There being no further business, the meeting closed at 21:35

Signed as true Date