

Frithestock Parish Council

Minutes of the Parish Council Meeting held on 6th May 2014 at 7:30pm in Frithestock Village Hall

Councillors Present: Mr M Poole (Chairman), Mr R Hunkin (Vice-Chairman), Mr G Ball, Mr A Heard, Mr H Pettifer and Mr M Stokes.

Clerk: Mr P Blossie

Also in attendance: Cllr. Gaston Dezart (DCC), Cllr. Phil Pennington (TDC) and 4 members of the public: Mr Debnam, Richard Joseph, Judith Seaman and Nick Reid.

KEY: Actions are shown in bold blue type Decisions are shown in bold red type

36 Welcome: The Chairman welcomed all to the meeting and explained that future meetings during the summer months would start at 8:00pm.

37 Apologies: Cllr. Mike Baker and PCSO Melissa Baker

38 Election of Officers: Mackie Poole was proposed by Roger Hunkin and seconded by Andrew Heard, and it was agreed unanimously to re-elect Mackie Poole as Chairman. Roger Hunkin was proposed by Mike Stokes and seconded by Greg Ball, and it was agreed unanimously to re-elect Roger Hunkin as Vice-Chairman.

39 Public Participation: (i) Mr Debnam reported that the gully between his property and the village hall had still not been cleared and that he would be taking the matter to court, if necessary, if action was not taken soon. **The Clerk said that he would report it to Devon Highways again.** (ii) Cllr. Gaston Dezart reported the lengthsman were still carrying out only emergency works and that **he would also report the gully to Julian Roskilly at Devon Highways.** Mackie Poole asked Cllr. Dezart to report to Devon Highways that the Parish Council either needed the lengthsman's schedule to resume or for a budget to be provided for the Parish to carry out the work itself. Cllr. Dezart reported that the number of outstanding potholes had fallen from 3,143 to 786. (iii) Crime Report - In the absence of PCSO Melissa Baker, the Clerk read out a crime report for the past 60 days. There were 4 logs: 1 missing person, 1 road traffic collision, 1 anti-social behaviour and 1 found keys. There were 3 crimes: 1 burglary, 1 section 4 (fear or provocation of violence) and 1 complaint regarding a minor or non-injury from dogs. **The Clerk is to supply Judith Seaman with a printed copy of the report.**

40 Minutes: The minutes of the meeting held on 4th March 2014 were approved and signed. (Proposed by Andrew Heard and seconded by Mike Stokes)

41 Matters Arising:

- I. Parish Lengthsman: Dealt with under Cllr. Dezart's report.
- II. Potholes and drainage issues: Dealt with under Cllr. Dezart's report.
- III. Best Kept Village Competition: The Clerk confirmed that this year's application had been submitted and it had been confirmed that it had been received and that he would provide the Chairman with copies of posters.

42 Clerk's Report: The clerk presented 12 items of correspondence, many of which had been distributed earlier by email:

- I. Read Easy Scheme flyer and poster
- II. British Lichen Society Apprenticeship – deadline 31st March 2014

- III. DCC: Community News Roundup: March 2014
- IV. North Devon Record Office: Invitation to Sign Petition
- V. Citizens Advice Bureau: Letter of thanks for grant
- VI. Torrington Area Advisory Committee: Agenda, 15th April 2014
- VII. DCC: Devon Waste Plan Submission
- VIII. Devon Remembers – New website launch
- IX. Rural Revitalization Conference Bristol 26th June 2014
- X. Torrington Area Advisory Group - Highways report
- XI. TDC: TAP Fund Scheme, 2014/15
- XII. Torridge and North Devon Leader Funding for 2015

43 Defibrillator I. Transfer of Responsibility: Responsibility for the community defibrillator had been discussed at last month's Annual Parish Meeting. As the Parish Council had obtained the redundant telephone box as a potential site for the defibrillator, and it had been agreed that it would not be installed at the Village Hall, it had been suggested that responsibility for obtaining and maintaining the defibrillator should be passed to the Parish Council. The Village Hall Committee had already provided the Clerk with a cheque for £1,000 representing the total raised so far from a variety of fund raising events organised by the Rowing Club. Members ratified this decision unanimously. **Greg Ball will check that the power and heat supply in the box was sufficient for a defibrillator.** Following a discussion about the total likely cost and the requirements of administering a scheme, it was proposed by Roger Hunkin, seconded by Heathcliff Pettifer and agreed in principle that the Council would prefer to lease a machine rather than purchase one outright. It was also agreed that the Chairman would call a sub-committee meeting of all the councillors present to progress the scheme.

II. TAP Fund Application: The Clerk reported that the TAP Fund application had been successful and that the grant of £333.00 had already been received. The total funds earmarked for defibrillator therefore amounts to £1,000.00.

III. Balsdon Trust Application: The Chairman reported that the Balsdon Trust would be meeting on 7th May (the following evening) so he did not yet know if the application had been successful.

44 Flashing Speed Signs: It was reported that Julian Roskilly (Devon Highways) thought flashing signs were not as effective as first thought because drivers ignored them after a while. Mike Stokes had investigated alternative suppliers and explained 2 quotes of £2,350 and £2,425 (excluding power supplies). It was proposed by Roger Hunkin, seconded by Mike Stokes and **agreed unanimously to accept the quotation from Westcotec Ltd. It was also agreed that Cllr. Gaston Dezart would approach Devon County Council with a proposal to share the cost 50/50 with the County,** bearing in mind that Devon had subsidised the installation of the sign in Merton. Cllr. Dezart confirmed that £1,500 had been earmarked from his locality budget as a contribution to the project. The scheme will be further progressed, with Mike Stokes leading on it, at the sub-committee meeting to be called by the Chairman. **It was also agreed that the Clerk would submit an application for a contribution for TAP Funding from the 2014/15 scheme** subject to identifying the overall costs and sources of funds and finding a suitable partner parish.

45 War Memorial: It was reported that, as the contractor was not available at the moment, the work to the memorial would not be completed until the end of May or sometime in June.

- I. Commemorative Event: The church is supplying poppies and Sydney Adams has already made up the display boxes and is bring on the poppies in his greenhouse. No decision was made about when or what form of a commemorative event should take place.
 - II. Addition of Names to the Memorial: Judith Seaman explained that her research had identified 1 further serviceman who had died as a result of wounds – Petty Officer Stanley Thomas Hart, DSM (d.1946). She had also discovered 6 more survivors: Frederick Arthur Hearn, Sgt. William H Hutchings, Sgt. Lionel Frank Johnson, Pt. Philip W Martin, Pt. James Norman and William George Short. The total number of names that could be added to the memorial now stands at 6 died and 11 survivors. It was confirmed that the decision about which names, if any, should be added to the memorial was entirely at the discretion of the Parish Council. The north face of the memorial is currently blank. It was proposed by Heathcliff Pettifer, seconded by Roger Hunkin and **agreed unanimously that Heathcliff would investigate the cost of adding new names to the memorial.**
- 46 Road Safety - Accidents Within the Parish: Greg explained that he had been keeping a record of vehicle accidents, mostly occurring at the Hele Lane junction with the A388, and it was agreed that the details would be shared with Devon County Council in an attempt to get improvements to that junction. Another accident had happened recently and **the Clerk will contact PCSO Melissa Baker for further details.**
- 47 DCC Consultation Requests: The Clerk had distributed details of consultation requests for Devon's Library Services and Children's Centre Services by email. **It was agreed that members would submit their own comments online if they so wished.**
- 48 Village Tidy-Up: **A date was set for 7:30pm on Monday 12th May 2014, starting from the Clinton Arms, to collect rubbish and tidy the village. Richard Joseph will repaint the stones on the village green. The noticeboards will be tidied-up. Members and parishioners whose homes had street signs nearby were encouraged to clean them.**
- 49 Members' Reports:
Mackie Poole presented an invoice that he had received for grass-cutting of the playing field for 2013/14 for £315.00 + VAT. **It was agreed that this should be paid and the balance of the previously agreed grant to the Playing Fields Association should also be paid.**
Roger Hunkin reported a sign in Church Lane that was peeling and needed to repaired or replaced. **The Clerk will report it to Devon Highways.**
Heathcliffe Pettifer asked about the rubbish at Jericho which had still not been moved. Mackie Poole said that it was a private matter that the Parish Council had no jurisdiction over.
- 50 Planning:
- I. APPLICATION: Beam Quarry, Periodic Review of Old Mineral Permission – **No comment**
 - II. DECISION: 1/1153/2013/FUL - Refurbishment of play area equipment to allow construction of bespoke play equipment, Play Area, Frithelstock – Granted Permission
 - III. DECISION: 1/0654/2013/FUL – Land at Langtreemoor Lane, Langtree, Installation of 250kn wind turbine – Refused
 - IV. Impact of tightening up of regulation on 21-day consultation period. **It was agreed that it would be necessary to call sub-committee meetings deal with planning consultations if the timing did not fit in with the Parish Council's normal meeting timetable.**
 - V. Weekly Lists of Planning Applications. The Clerk explained that the printed lists of planning applications specific to each parish were no longer being issued. These have

been replaced with a weekly email detailing all applications in Torridge District. **It was agreed that it was not appropriate to distribute these to members as the Clerk will still be sent details of consultation requests when appropriate.**

51 Finance:

I. The following expenses were approved:

Clerk: Salary – Net Pay and expenses: £145.30; PAYE element £33.80

Adrian Green, Whiteboards for Village Hall – £126.00 +VAT

Village Hall, Balance of Annual Grant - £45.41

I A Brown, Grass cutting, Playing Field - £315.00 + VAT

II. Receipts since last meeting:

Village Hall, Defibrillator Fund - £1,000.00

Buckland Brewer Parish Council, TAP Fund Grant (Defibrillator Fund) - £333.00

Website advertising fees - £48.00

III. Bank Balances:

Community Account - £4,229.89 as at 31/03/14

Business Money Manager - £ 664.05 as at 31/03/14

IV. Annual Account and Audits:

The Clerk presented a set of provisional accounts for the year ending 31st March 2014. Grant Thornton has set the external audit date as 9th June 2014. The Clerk will arrange with Adrian Green for an internal audit to take place before that date. Parishioners can apply to view the accounts with effect from 9th May 2014.

There being no further business, the meeting closed at 9:15pm

SIGNED AS A TRUE RECORD: (Chair)

NAME: DATE:

Next meeting will be held in Frithelstock Village Hall on Tuesday 1st July 2014 at 8:00pm.