

Frithestock Parish Council

Parish Council Meeting 3rd March 2009 – 7.30pm – Frithestock Village Hall
(Ref: 2009/MAR)

Present:

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| * | Mr. M Poole (Chairman) | * | Mr. H Pettifer |
| * | Mr. R Hunkin (Vice-Chairman) | * | Mrs. J Pomeroy |
| | Mr. M Baker | | Mr. C Ward |
| * | Mr. A Heard | * | Mrs. D Beer (Clerk) |

(* denotes present at meeting)

In attendance: Cllr. H Barton, Mr. R Joseph, Cllr. P Pennington, Mr. J Vickery

MINUTES

1. Welcome – the meeting commenced at 19:36 – Mr Poole welcomed all present.
2. Apologies – Mr M Baker, PCSO Baker, Mr C Ward
3. Crime Report – PCSO had emailed a newsletter about crime prevention, this is printed in the current ‘Prior’ – there was 1 crime reported in Frithestock in the last 60 days, there were a total of 6 logs during that period
4. Public Participation
 - 4.1. Mr Vickery requested that the Parish Council obtain an invoice from Mr I Brown for the grass cutting of the playing field. Councillors approved that once received, the Parish Council would pay the outstanding amount of grant less the value of the invoice (before VAT)
5. Minutes of Meeting Tues 6th Jan 2009 - Mr Heard proposed, Mr Pettifer seconded, approved. Signed as true.
6. Matters Arising from previous minutes
 - 6.1. Parish Plan (2008/NOV 6.8) – Mr Hunkin advised that Mr Raymont now has a copy of Littleham Parish Plan. Mr Poole proposed that representatives from different organisations within the parish should be involved (eg WI, Church, Parish Council, Playing Field, Village Hall etc) and form a working group. Mr Hunkin agreed to represent the parish council, Mr Vickery the playing field. Mr Joseph to post details on the website requesting that parishioners should contact Mr Pettifer if interested in being involved.
 - 6.2. Poorlands committee (2009/JAN 7.1) – Lesley Smith (DAPC) confirmed that the Parish council **can** make a grant to a charity that serves the parish under s137 of the 1972 Local Government Act. The parish council will be advised of any suggested figures in due course.
 - 6.3. Information Commissioner’s Office – Publication Scheme (2009/JAN 7.3) – TDC solicitors office had emailed a template of the model publication scheme. The clerk is to ensure that recommended information should be available for anyone to view if required. A note advising of such to be put on website.
 - 6.4. Pavement to village hall (2009/JAN 7.7.1) – Bill Banting (TDC’s Highways Officer) had emailed Cllr Barton with 2 possible solutions: a) a pavement on the opposite side of the road and cross the A388 twice, or b) link the village hall to Back Lane along the northern boundary of Greenfields – but this would involve people having to walk down back lane to the junction with Church Lane. Both of these were deemed unsuitable. Mrs Maureen Poole is in the process of getting signatures from parishioners who would like a pavement running on the same side as Huskhill / Huskhill Cottage – this should be sent to Bill Banting.
 - 6.5. Additional
 - 6.5.1. Bio-plant sewerage system (2009/JAN 4.1) – Mr Goldman had been further investigating this possible future project, but felt that professional advice is needed.
 - 6.5.2. BT Adopt-A-Kiosk (2009/JAN 6.2) – no progress
 - 6.5.3. Land Registry / Pump, bench / bollards (2009/JAN 7.7.2) – Mr Hunkin informed those present that he had wanted to ensure that the area in question was preserved for the parish His intention was to transfer the land to the parish council once registered in the names of himself, S Hunkin and J Wilson. The Land registry only registered the well in their name, and therefore the land in question remains

unregistered. The matter was discussed for some time – Mr Hunkin feels that the land needs to be registered as it is a ‘no-man’s land’ at present. Mr Pettifer suggested that a sub-group be created to investigate further – Mr Pettifer, M Heard and Mr Hunkin will make up the sub-group and give a report at the next meeting.

7. Correspondence

- 7.1. HMRC – PAYE – The Clerk informed those present that an £800 penalty had been received from HMRC for failing to submit the necessary return by 19 May 2008. The parish council was not registered with HMRC until Dec 2008! The Clerk has appealed in the required way to this penalty and is awaiting the decision. Mr Pettifer suggested that nothing further be done until the appeal decision is known.
- 7.2. TDC – Parish Survey - a survey had been received for completion – dealt with at end of meeting
- 7.3. TDC – Strategic Housing Land Availability Assessment – Call for potential housing sites – currently looking for sites 0.1ha or larger, OR have potential to deliver 5 or more dwellings – within or well related to the towns and villages of the district. Info to be provided to the Council between 19 Feb and 1 Apr 2009. It was considered that this should be made available to the general public and not just the parish council – passed to Mr Joseph for details to be put on the website.
- 7.4. TDC – Dog Control Order – The Local Authority is to implement a series of dog control orders. A notice is to be displayed in one of the notice boards until 23 March. The parish council were requested to give comments to TDC before 23 March deadline. It was considered that this should be something thrown open to the general public, not just the parish council – there was some concern that some of the orders to be implemented could have a negative impact on tourism in the area. Details to be put on website with a link to enable public to view and respond individually.
- 7.5. Safer North Devon – fliers promoting safer north Devon had been received by the Clerk – these had been passed to Mr C Ward and distributed with the current Prior
- 7.6. Village Green Notice Board (tel calls) – Richard Joseph & Mark Goldman both informed Clerk that notice board on Village Green had broken off and fallen over. Mr Goldman has offered to repair, as has the proprietor of the Clinton Arms. Mr heard proposed, and Mr Pettifer seconded that the parish council should meet any cost involved – approved.
- 7.7. Any other received 25/02/09 – 03/03/09
 - 7.7.1. Great Torrington School – Mr Poole informed everyone that governors are being sought.
 - 7.7.2. TDC - Settlement Assessment - another questionnaire to be completed after the meeting
 - 7.7.3. Village Green - an article featuring Frithelstock Playing Field is featured on page 7.

8. Finance

- 8.1. Accounts to approve (circulated prior to meeting) – proposed Mr Hunkin, seconded Mr Heard - approved
- 8.2. Village Hall heating system – this is costing £5,500 + VAT (£825) - £6,325 total
 - FPC grant to FVH 2008/09 £ 750
 - FPC grant to FVH 2009/10 £ 750
 - Received from FVH £ 3,825
 - Shortfall* £ 175

TOTAL£ 5,500 FPC to pay full bill and reclaim VAT

*It was proposed by Mr Heard, seconded by Mrs Pomeroy, that the shortfall of £175 be gifted to the village hall – approved by all.

- 8.3. Standing orders to the Cemetery and Churchyard – the Clerk is in the process of setting up standing orders to pay £250 each per year to these. The forms were signed by councillors as required.

9. Planning

- 9.1. 1/1236/2008/FUL – Frithelstock Village Hall alterations & improvements – granted

- 10. Date of next meeting - Combined Annual Meeting Tuesday 21st April – 7.30pm
 FPC meeting Tuesday 5th May – 8.00pm

Signed as true Date

(Chairman)