

Frithestock Parish Council

Annual Parish Council Meeting 11th May 2011 – 7.30pm – Frithestock Village Hall
(Ref: 2011/MAy)

Present:

*	Mr. M Poole (Chairman)	*	Mr. H Pettifer
*	Mr. R Hunkin (Vice-Chairman)	*	Mr. R Joseph
	Mr. M Baker		
*	Mr. A Heard	*	Mrs. A Snell(Clerk)

(* denotes present at meeting)

In attendance:, Cllr S Robinson, Mr J Vickery,

MINUTES

The Declaration of acceptance of office forms were signed and handed to the clerk

1. Welcome – The Chairman welcomed all to the meeting, including Mr R Joseph as a newly elected councillor.
2. Apologies – were received from PCSO Baker.
3. Crime report, a report was relayed to the meeting that in the past 60 days there has been no crimes with 6 phone calls logged to the Police Station, including 1 anti social behaviour, 4 public safety, and 1 transport offence
4. Public Participation. Mr Vickery reported that a working party has been set up for this coming Saturday the 14th May to take up the gravel around the play equipment and lay soil to seed, and wash of the equipment all volunteers plus relevant equipment would be most welcome. It was brought to the attention of the council of a silver car travelling very fast through the village at between 7.00 and 7.30am PCSO Baker is to be informed , Mr Joseph agreed as speed watch co-ordinator to monitor the situation.
5. Minutes of Meeting, Tuesday 1st March 2011 – these were unanimously approved and signed as true.
6. Election of Officers. It was proposed by Mr R Hunkin and seconded by Mr A Heard for Mr M Poole to be chairman, all in agreement; Mr Poole was duly elected as chairman for the forthcoming year. Mr M Poole proposed Mr R Hunkin as Vice chairman, seconded by Mr H Pettifer all in agreement; Mr Hunkin was duly elected as vice chairman for the forthcoming year.
7. Co-option of a Parish Councillor, two candidates put their names forward for co-option Mrs M Poole and Mr G Ball, following a paper ballot Mr G Ball was elected onto the Parish Council.
8. Matters Arising from previous minutes
 - 8.1. Pavement petition to village hall and Hele Lane (2009/MAR 6.4) –Cllr Robinson reported that a meeting is scheduled for the 19th May 9.00am for himself, the chairman, Mr J Ross Gilly the new Highway Superintendent, Mr S Phillips and Mr M Newcombe, to discuss the Hele Lane footpath, safety issues signage, the footpath down to the hall and also the bus shelter. Cllr Robinson reported that the preliminary work for the Hele Lane project was £5k which Cllr Robinson felt was a lot.
 - 8.2. Pump and bench (2009 May 6.2.2) Mr Hunkin has contacted Slee, Blackwell and Slee who have said there should be no problem with the transfer of the land, £50 registration to the Land Registry any other costs up to a certain value Mr Hunkin agreed to pay. The question was asked is the land registered to DCC or the Parish Council this is to be investigated. Mr Pettifer brought relevant documentation to the meeting, so progress is being made.
 - 8.3. Bus shelter (2009 Nov 7.13) Another letter has been received from the owners assuring the Parish Council of their agreement for the land to be granted to the Parish Council. As the property is up for sale there is some concern regarding the transfer of the land, this is to be pursued. The chairman has been contacted by Ms J Petworth Highways department and subsequently a meeting took place with regard to highway regulations paper work for the clearing of the site, Cllr Robinson stated that this does not have to be returned, Cllr Robinson is to contacted highways with regard to this. It was proposed by Mr M Baker and seconded by Mr A Heard not to return the paperwork, all in favour. As yet the funds have not been transferred for the work to commence. A Devon County contractor is to be used to build the bus shelter in the style of the one in Northam, photos of which have been viewed by the owners who were in agreement. If DCC are not to carry out the work it was agreed by all for the Chairman and vice Chairman to contact a contractor to undertake the work. The site work is anticipated to be carried out by Parish councillors.
 - 8.4. Update on speeding issues. Dates have been fixed for this month to undertake further monitoring. Mr Joseph is to monitor the problem car as highlighted in public participation to add to the statistics.

8.5. MVF Best Kept village Competition, a thank you was extended to all those who helped with litter picking and it is hoped that people will be vigilant in the coming months.

7. Highway issues,

7.2 7.1 Grit bins (2010 Nov) this extra item was brought to the attention of the council how Mr I Brown and Mr S Faulkner have done an excellent job in upending the grit bin on Windy Hill and securing it to the ground a letter of thank you is to be sent to them.

7.3 It was reported there is to be a Road closure along Hele Lane from Monday the 15th August to Friday the 19th August, diversions will be in place and it is hoped to keep pedestrian access open.

8. Correspondence

8.1 A Community Council of Devon letter has been received regarding County elections and a community competition this was passed to Mr Joseph.

8.2 Senior Council of Devon leaflet has been received.

8.3 A request has been received from the Devon County archivist for a volunteer to undertake the Tithe Map project for the parish, Mrs Judith Seaman is to be asked to volunteer.

8.4 A letter regarding the Torrington Community Hospital meals has been received this was in response to a complaint from Torrington Town council; meals have now been improved to patients.

8.5 THE DALC newsletter has been received.

9. Finance

9.1 No invoices were presented for payment.

Agree and sign the following cheques:

[Empty box for cheques]

9.2 The Audit form has been received a request has been made to the Audit Commission to send the paperwork back following the July meeting.

9.3 The Financial report was agreed at the Annual Parish meeting.

9.4 It was agreed to ask Mr Adrian Green again this year to be the internal auditor.

9.4 Clerks PAYE requirement after discussion it was agreed to contact DALC, Mr G Cox MP to ascertain the full requirements of this implementation, along with Cllr Robinson contacting TDC.

9.3 10. Planning

PC Recommendations

TDC

		PC Recommendations	TDC
1/1103/2010/FULL	Bungalow at the site adjacent to the Clinton Arms.		
1/0248/2011/Full	Orchard Wood	The PC responded that providing the Environment Agency were aware of the redirection of the water way the PC had no objections.	
1/0380/2011/FUL	Hay and fodder barn for MR C Beer	The PC recommended approval.	

11. Items brought forward at the chairman’s discretion for information only.

12. Date of next meeting – **Tuesday, 5th July– 8.00pm.** An extra meeting is to be convened on Tuesday the 7th June.

There being no further business, the meeting closed at 9.40pm.

Signed as true
(Chairman)

Date

Forthcoming Meetings: September 6th Parish Council Meeting