

Frithelstock Parish Council

Minutes of the Parish Council Meeting held on Thursday 2nd November 2017 at 8pm in Frithelstock Village Hall

Councillors Present: Mike Stokes (Chair), Mackie Poole (Vice Chair), Andrew Heard, Lizzie Hunkin, Roger Hunkin, Mike Baker, Mark Goldman, District Cllr Phil Pennington and County Councillor Andrew Saywell

Parish Clerk: Zena Tett

Also in attendance: 3 members of the public

BUSINESS TRANSACTED

50. **Welcome:** Cllr Stokes welcomed everyone to the meeting.

51. **Apologies for Absence:** None

52. **Minutes of the Last Meeting:** Minutes of the meeting of the Parish Council held on 7th September 2017 were agreed and signed as a true record: Proposed by Cllr E Hunkin, seconded by Cllr Baker, all in favour.

53. **Declarations of Interest:** None

54. **Public Speaking Time**

54.1 PCSO Melissa Baker reported:

- 1 crime over the last two months, owner/person in charge of dog dangerously
- Logs – 8, 2 road incidents (damage only), 1 nuisance antisocial behaviour and 5 highway disruptions (4 mud on road)

Cllr Poole mentioned a serious accident that had taken place in the village on Saturday. Police had mentioned it would have been helpful to have a 30mph speed sign in place. PCSO Melissa Baker confirmed that the accident would have been recorded if the Police were on scene, however, she would investigate whether the need for a 30mph speed sign was mentioned.

55. **District and County Councillor Reports**

55.1 District Councillor Phil Pennington

D.Cllr Pennington reported there will be a by-election in Torrington for the District Council, also the traveller's site that is currently adjacent to Riverbank

House may be moved as an alternative site has been brought to the Council's notice.

Cllr Stokes said the Torridge Area Advisory Group meetings are a shambles, C.Cllr Saywell reported that the meeting had been cancelled, however, out of courtesy they should have emailed. D.Cllr Pennington will follow up. **Action**

D.Cllr Pennington

It was also reported that boundary changes may not go through Parliament as they are too contentious

Cllr Goldman asked if there was any update on the Clinton Arms, D.Cllr Pennington confirmed the application had been refused and was now up to the owner if they wished to appeal.

55.2 County Councillor Andrew Saywell

C.Cllr Saywell reported a bid has been placed by the Council to upgrade the North Devon link road which will be carried out in stages, the South Molton to Barnstaple section which involves creating more passing places and the Bideford roundabout will be the first. C.Cllr Saywell left a Briefing Note with the meeting which will be circulated.

The Chamber of Trade has met with the Torrington Regeneration group. Following the loss of Lloyds ATM, Duffys (hardware shop) should have a 24hour ATM in use in the near future.

C.Cllr Saywell will attend the Annual Conference of Local Enterprise Partnership and attempt to raise the profile of Torrington. He also attended the Childrens Social Services offices in Newton Abbott and stressed that looking after children in care is one of the most important jobs the County Council does. He will be visiting the North Devon offices based in Barnstaple soon to see what work they are doing there. D.Cllr Pennington advised that they are looking for foster carers, if anyone is interested to contact social services.

56. Matters Arising

56.1 Website

Cllr Goldman confirmed the Parish Council website will go live soon. Clerk to take on the administration www.frithelstock.org.uk. Cllr Goldman to hand over relevant information and passwords to the Clerk. **Action Cllr Goldman**

56.2 30mph Speed Sign

At the meeting of the Parish Council dated 7th September, C.Cllr Andrew Saywell expressed his concern over an email received from Highways regarding the movement of the 30mph speed limit sign located in Hele Lane. Darryl Jagger, our Neighbourhood Highways Officer, has spoken with the Traffic team and after a recent site investigation it has become apparent that due to the changes in the speed limit signing that has occurred in the village in the past by "unknown persons" the only solution to the problem is for a new Traffic Regulation Order (TRO) and a departure from County Council Policy. A TRO in its basic terms is a legal document which states road restrictions, for instance where a speed limit starts and stops. To carry out a new TRO is a timely, costly procedure that takes a lot of time and resources. At this moment in time the Traffic Team do not have the resources to investigate the implementation of a new TRO and also justify the departure from standards. They will endeavour to investigate this further in the next financial year,

however, they stressed this will be dependent on other priorities in the County Council especially in dealing with roads which have a recorded history of fatal collisions which take priority over an issue such as this. C.Cllr Saywell advised Parish Councillors that the sign cannot simply be moved back. As it has been moved already, a TRO MUST be applied for. He will press them on this case in order to get this done in the next financial year.

Cllr Poole advised the meeting that the sign entering Frithelstock from Rakeham Hill is falling over. The Clerk was asked to notify Highways. **Action Clerk**

56.3 TAP Fund

Cllr Heard proposed we join with Buckland Brewer in their venture for this years TAP Fund where, together with TorrAGE they are planning to arrange a series of exercise/activity events and coffee mornings with guest speakers in the hope that these will develop into self-funding permanent groups to raise awareness in the elderly. This proposal was seconded by Cllr Baker, all in favour. Clerk to notify Buckland Brewer. **Action Clerk**

56.4 Playing Field Equipment

The Clerk reported two tenders had been received to date. When all three have been received she will forward information to Parish Councillors. **Action Clerk**

56.3 Torrige Community Grant Scheme

Cllr Goldman advised the meeting that allocations for this current financial year have now closed. Cllr Pennington said there was a potential for a large grant through other Council funding and he will forward information to the Clerk.

57. New Items

57.1 Playing Field Committee

Mr Warrington has resigned as Chairman of the Playing Field Committee. Cllr Goldman advised that many other members also wish to leave. Cllrs Goldman and Baker to speak with the remaining members of the Committee to determine a way forward. **Action Cllrs Goldman and Baker**

57.2 Snow Wardens Report

Mr Warrington reported that we currently have stocks of bagged salt stored with Derek Hutchings although he needs to check the expiry date. The salt available, through the Snow Warden Scheme, will be delivered by our new term maintenance contractor, Skanska, rather than directly by the supplier as in previous years. All salt will be supplied in 25kg bags and will be available in multiples of 10. Mr Warrington suggested if residents wish to sign up to the Snow Warden scheme and would like further information please visit the communities homepage which provides further details

<https://new.devon.gov.uk/communities/> He also asked Parish Councillors to keep an eye on salt bins near them and to report back when levels become low. If he receives any warning of bad weather he will ask Richard Joseph to send a warning email to all on the Parish list. Mr Warrington will notify the Parish Council of the next meeting date.

57.3 Speedwatch Report
Richard Joseph raised his concerns about the Speedwatch site at the TK Play location being taken off the approved list for non use. No one has ever advised the Speedwatch team that they had to use each site on a regular basis and had they been made aware they would have used their sites in rotation. The Clerk was asked to write to PCSO Melissa Baker asking for reinstatement as soon as possible. **Action Clerk**

57.4 Budget
Cllrs to review and forward any changes to the Clerk that they feel should be amended/discussed further. **Action ALL**

58. Planning

58.1 1/1005/2017/FUL: Laburnum House, Frithelstock for retrospective application to vary Condition 2 of permission 1/0021/2013/FUL
Comments: No comment
Decision: Neutral proposed by Cllr Baker, seconded by Cllr Heard, all in favour. **Action Clerk**

58.2 1/0887/2017/HPD: 1 Stone Park, Frithelstock for larger home extension
To Minute the decision made by Parish Councillors to not object to this application.

59. Clerks Report

59.1 Correspondence
The following correspondence, which had been previously circulated, was noted/reviewed:
59.1.1 Healthwatch: Voices Magazine
59.1.2 Highways: Parish & Town Council Conferences 2017
59.1.3 TDC: Community Governance Reviews
59.1.4 TDC: Tables and Chairs
59.1.5 TDC: Rough Sleeper Estimate
59.1.6 TDC: Devon Local Flood Risk Management Strategy
59.1.7 DSFIRE: DSFRS Draft Integrated Risk Management Plan consultation

59.2 The Balsdon Trust
The Balsdon Trust have very generously awarded the sum of £250 to the Parish Council.

59.3 Insurance Renewal
The Local Council Policy Schedule and premium were discussed and Cllr Goldman proposed that we should re-new the Insurance through Zurich for a further year, this was seconded by Cllr Heard, all in favour. **Action Clerk**

60. Councillors' Reports and Items for Future Agenda

60.1 Cllr Goldman
The Data Protection Act is being re-vamped and he asked the Clerk to investigate what the impact would be on the Parish Council. **Action Clerk**

61. Finance

61.1 Payments

The following payments were approved: proposed by Cllr Baker, seconded by Cllr Heard, all in favour. **Action Clerk**

61.1.1 Clerks Salary & Expenses	£365.73
61.1.2 HMRC	£59.20
61.1.3 Zurich Insurance: premium	£322.67
61.1.4 Royal British Legion: Remembrance Day Wreath	£18.00

48.2 Review of the Bank Balance

As of 11th October 2017, the balance in the General Account was £16,622.90. There are outstanding payments totalling £765.60 giving a balance of £15,857.30 once these transactions have been cleared. The savings account balance stands at £665.52.

62. Date of Next Meeting: was confirmed as 11th January 2018 at 8pm in the Village Hall, Frithelstock.

With no further business, the meeting closed at 9:45pm

SIGNED AS A TRUE RECORD: (Chair)

NAME: **DATE:**