

# Frithelstock Parish Council

## Minutes of the Parish Council Meeting held on Thursday 1<sup>st</sup> September 2016 at 8:00pm in Frithelstock Village Hall

**Councillors Present:** Mike Stokes (Chair), Mark Goldman, Mackie Poole and Roger Hunkin

**Clerk:** Miss Z Tett

**Also in attendance:** Cllr Philip Pennington and 2 members of the public.

### BUSINESS TO BE TRANSACTED

186. **Apologies for Absence:** Elizabeth Hunkin, Andrew Heard and Mike Baker
187. **Welcome:** Mike Stokes welcomed all to the meeting, in particular our two new residents.
188. **Minutes of the last meeting:** held on 7<sup>th</sup> July 2016 and 28<sup>th</sup> July 2016 were agreed and signed as a true copy.
189. **Declarations of Interest:** None
190. **Public Participation:** None
191. **Matters Arising:**
- a) Website Update: Cllr Goldman reported no progress since the last meeting. Defer to next meeting.
  - b) Village Sign: Our Neighbourhood Highway Officer, Julian Roskilly, very kindly took a look at the sign in detail. He found it to be a lovely example of an older sign type that is becoming very rare. The sign itself wasn't in too bad a condition but just needed a refurbishment. Cllr Poole very kindly offered to undertake this task and so Julian Roskilly ordered the clips. Cllr Poole confirmed this had now been completed.
  - c) Notice Board: Money has now been transferred to Adrian Green. Many thanks to Cllr Pennington for arranging payment.
  - d) Highways: It was reported that the hedges along Back Lane have been trimmed by Peter Hutchins on behalf of local residents. Cllr Goldman has suggested to the residents of Back Lane that a collection should be made in order to fund the costs of trimming the hedges in future.

- e) Development to land, east of Meadowstone Close – Councillor Pennington (TDC) reported that the re-submitted planning application (for access only) has been approved by Torridge District Council.

## 192. Member Reports

- a) Cllr Poole: announced that the abandoned vehicle located on his land hadn't been collected yet and that it had now been approximately 10 weeks. He is concerned as the car has personal documents on the front seat which may be vulnerable. Police have confirmed it is a Torridge District Council responsibility to remove the vehicle and Cllr Pennington will chase this up. Cllr Poole advised that he will shortly require the land where the abandoned car sits, to store timber felled by recent storms prior to its removal by timber contractors. **Action Cllr Pennington**
- b) Cllr Pennington: advised that 4<sup>th</sup> September is the end of the consultation period for the Council Tax Support Scheme. He also mentioned the Hele Lane planning permission had been approved. He acknowledged the poor quality of smaller roads in particular and concerns that Devon Highways appear to be resurfacing roads that are generally in reasonable condition whilst ignoring roads that are in need of repair. Bideford's Atlantic Racquet Centre has been chosen to be the exclusive hosts of the Davis Cup Trophy by BNP Paribas, during the Devon stage of its tour around the Country. The trophy tour has been arranged following Great Britain's history making win in November 2015, which saw the team crowned as champions for the first time in 79 years. The fun will start at 10am with over 15 free Tennis activity sessions, live music stages in the "Trophy Zone" featuring local bands, and many more stalls and pop-up stands for people to enjoy. The Davis Cup itself will be unveiled at 12.30pm and people will then have an opportunity to see this iconic trophy up-close – a perfect photo opportunity for a really unique one-off event! Finally, elections are looming and Cllr Pennington asked if any Parish Councillors knew of anyone suitable then they should encourage them to stand for election.
- c) Cllr Stokes: asked if everyone had read the "Overview of Torridge District Council Committees" report. Councillors asked if the report could be re-sent. **Action Clerk**

## 193. Clerks Report

- a) Correspondence: The clerk had distributed several items of correspondence by email since the July meeting. She highlighted a letter from Judith Seaman, Treasurer PCC, thanking the Parish Council for their generous grant of £500.00 toward the upkeep of the Parish Churchyard. She mentioned the Churchyard is always the first thing people see when they come to the Church and to have it looking tidy is so encouraging and hopes it will encourage visitors to come down the path and into the Church itself. Cllr Goldman added that the Churchyard is looking particularly neat this year. There were two other emails of note from TDC notifying Parishes of the Active Villages Project and another regarding the Community Grant Scheme. Cllr Goldman will mention this scheme to the Playing Field Committee. There were a couple of dates for the diary:

Invitation to Rural Conference 2016 which takes place on Tuesday 6<sup>th</sup> and Wednesday 7<sup>th</sup> September and the Parish Council & Planning Information Session which takes place on Thursday 22<sup>nd</sup> September – Cllrs Stokes and E Hunkin will attend. Clerk to register the Councillors on the morning session at Holsworthy Market Hall. **Action Clerk**

- b) War Memorial: Historic England has confirmed The War Memorial is now a Grade II listed monument, which offers it a certain amount of protection but also means that any changes to the structure (which would include adding any new names to it) would need Torridge Planning Approval. Cleaning and maintenance would need to be carried out by a reputable contractor who uses industry approved materials.

#### 194. Planning

- a) Cllrs Mike Stokes and Elizabeth Hunkin will be attending a Parish Council & Planning Information Session on Thursday 22<sup>nd</sup> September. The Agenda will cover Section 106 – the process, Parish responsibilities, ongoing monitoring and the “Call-In” process.

#### 195. Finance

- a) Bank Balance  
Bank Balance as of 11<sup>th</sup> August 2016 statement was £6,083.68. 10 cheques were cleared during the period 11<sup>th</sup> July 2016 to 11<sup>th</sup> August 2016 amounting to £1,587.81. There is 1 new cheque which totals £944.39 giving the parish an actual balance of £5,139.29 when this cheque has cleared.
- b) Cheques for Signature  
i. £944.39 – Adrian Green: donation to Village Hall
- c) Receipts: None
- d) Bank Mandate Forms: to be completed and signed by Cllrs Goldman and E Hunkin and returned to the Clerk. **Action Cllrs Goldman and E Hunkin**

#### 196. Matters for discussion at next meeting

- a) Cllr R Hunkin to report on hedge cutting.

#### 197. Chairmans Report

- The Chairman reported a successful tractor safari, thanks to all those who organised the event, particularly the Cllr Poole and his family over whose land the event was held. The weather was kind and £700 was raised with a further £200 raised from the raffle which will go towards a quiet room for a young resident in Monkleigh School.
- Thanks to Richard Joseph for painting the stones around the green, however, he has reported running out of paint so will need funds for next year.

- Adrian Green has produced the first “final” copy of the Welcome Pack and he has printed 4 off for our review – more will be printed upon his return.
- Parking in Hele Lane now has a different perspective due to the heavy stones either side of Meadowstone Close. It has stopped the problem of parking on the pavement, however, some residents and Councillors are concerned on who would be liable if any vehicles were damaged.

**198. Next meeting date: 3<sup>rd</sup> November 2016. Action Clerk to book room**

**SIGNED AS A TRUE RECORD: ..... (Chair)**

**NAME: ..... DATE: .....**

**eNext meeting will be held in Frithelstock Village Hall on Thursday 3<sup>rd</sup> November 2016 at  
8:00pm**