

Frithestock Parish Council

Parish Council Meeting 7th July 2009 – 8.00pm – Frithestock Village Hall
(Ref: 2009/JULY)

Present:

*	Mr. M Poole (Chairman)		Mr. H Pettifer
*	Mr. R Hunkin (Vice-Chairman)		Mrs. J Pomeroy
	Mr. M Baker	*	Mr. C Ward
*	Mr. A Heard	*	Mrs. A Snell(Clerk)

(* denotes present at meeting)

In attendance: Cllr S Robinson, Mr R Joseph

MINUTES

1. Welcome – The Chairman welcomed all to the meeting, congratulating Mr Sam Robinson for being elected as the County Councillor for the ward, to which the Parish Council look forward to working with him. A thank you letter is to be sent to Mr Hugo Barton for all his hard work and dedication to the Parish during his time in office. The Chairman also welcomed Mrs Angela Snell to the position of clerk.
2. Apologies – were received from Mr M Baker, Mrs J Pomeroy, Mr H Pettifer, PCSO Baker, Mr J Vickery.
3. Election of Officers- Chairman: Mr Poole stepped down from the chair with the clerk asking for nominations for the position of chairman, Mr M Poole was proposed by Mr R Hunkin and seconded by Mr C Ward, no other nominations were put forward, Mr. Poole was duly elected as Chairman. Vice Chairman: Mr Hunkin was nominated by Mr Poole no other nominations were put forward; Mr Hunkin was duly elected as Vice Chairman.
4. Crime report, in the past 30 days there has been 1 crime and six phone calls to the Police Station.
5. Public Participation
 - 5.1. Councillor Sam Robinson thanked the Parish Council for inviting him to the meeting, Cllr Robinson reported the County Council AGM has taken place with Mr J Hart as Leader and Mr Clatworthy as Deputy Leader. Cllr Robinson highlighted that the three councillors from the north of Torrridge intend to promote the area. Cllr Robinson is on various committees including the Children and Young Peoples Committee and the State of the Roads, Highways and Traffic Orders Committee which is highlighting the necessity for the repairs and safety of the highways.

Cllr Robinson reported that the Unitary Structure is to come to a watershed on the 15th July. The Minister will make a decision, but if Unitary Authority is implemented then it was felt Parish Councils would have more power but would require extra funding to carry out these requirements.
 - 5.2 Mr Joseph reported an advert space has been sold with a cheque of £24 received.
 - 5.3 Mr Poole reported he had received a letter from a business relations manager in China stating he was the beneficiary of a will; this is a scam, which will be posted on the web site highlighting this and sent to the Police.
6. Minutes of Meeting, Tuesday 5th May 2009 - these were unanimously approved and signed as true.
7. Matters Arising from previous minutes
 - 7.1. Street Lighting (2009 May 3.1) this has now been completed.
 - 7.2. Bench Outside Village Hall (2009 May 3.2) The Village Hall Committee are to be responsible for the bench as it was gifted to them.
 - 7.3. Pavement to village hall (2009/MAR 6.4) – the petition has been forwarded to the Highway Engineer, it is hoped Cllr Robinson will liaise with Cllr Barton on this matter to endeavour to have the footpath put in place. The point was raised regarding two brown sticks that are protruding from the hedge opposite the village hall it was stated that if these were of importance i.e. protected plant species etc the Parrish Council should be informed.
 - 7.4. Parish Plan information (2009 May 5.1) a drop in surgery for Parish Plans is to be held on the 10th July at the Torrington Rugby Club 9.30am to 1.00pm , at present there are no grants available from CCD.
 - 7.5. Pump and bench (2009 May 6.2.2) Mr Pettifer has done an excellent job in identifying the area with plans and a map, this with a covering letter is to be sent to the Land Registry, all were in favour to progress, and at the time of enquiry DCC had no objections to the Parish Council adopting this piece of land.

- 7.6. Torrington Town Council Minor Injuries Unit (2009 May 6.2) a letter has been received from Torrington Town Council stating that the minor injuries unit as both surgery's is to be reinstated.
- 7.7. Parish Lengthmans Service (2009 May 6.7) the next visit is due on the week commencing the 31st August; satisfaction cards are available for completion.
- 8. Correspondence
 - 8.1. A letter of introduction from Mr S Robinson our newly elected County Councillor has been received.
 - 8.2. Go Shopmobility leaflets have been received regarding ring and ride etc these have been posted on the web site.
 - 8.3. The Secretary of States approach to decisions in relation to proposals for Unitary Structures in Devon has been received.
 - 8.4. A conference on "Empowering Communities" is to be held on the 22nd July at Sandy Park, Exeter.
 - 8.5. A leaflet on Highway Maintenance surface dressing has been received.
 - 8.6. A letter regarding the "Proposed dog control measures" was read to the meeting noting that the proposal now is that all public areas within the district will be subject to a dogs on leads by direction order i.e. on leads when requested to do so by an authorised officer. In respect of the "dog fouling order and dog exclusion order, including enclosed play areas and recreation facilities", the Council has resolved to adopt these however with explicit exceptions which include the police, rescue, hunting, pest control and dogs for the time being employed in agriculture. Existing staff are to enforce the powers together with PCSO's. Parish Councils have been asked if they would like to develop a role, this was declined.
 - 8.7. The DAPC Newsletter was circulated to all present.
- 9. Finance:
 - 9.1. Balances at 7th July 2009
 - 9.1.1. Account 1 – £383.30, Account 2 – 1,461.03 (money transferred 04/05/09)
 - 9.1.2. Agree and sign the following cheques:

157	Clerks Wages (Mrs D Beer)	£110.35
158	HMC&E(ref clerks wages)	£27.15
159	DAPC (sub VAT element)	£7.20
160	Mr K Abrahams (Internal Auditor)	£44.00
161	Richard Joseph(Web hosting)	£48.00

- Acceptance was proposed by Mr C Ward, seconded by Mr A Heard – approved.
- 9.2 The Audit Commission Annual Return form was signed
- 9.3 The bank mandate was discussed it was agreed to keep as at present with Mrs D Beer being removed from the mandate.
- 10. Planning

PC Recommendations TDC			
1/0400/09	Hill View	No comment	

Cllr Robinson discussed general planning issues with the meeting.
- 11. Agree and sign minutes of the meeting to appoint a new clerk, these minutes were circulated read and signed as true.
Mrs D Beer was thanked by the Chairman on behalf of the whole council for all her hard work and dedication she has put to the Parish Council during her time of employment
- 12. Date of next meeting – Tuesday, 1st September – 8pm.

There being no further business, the meeting closed at 9.30pm.

Signed as true Date

(Chairman)