

# Frithelstock Parish Council

## **Chairman**

Mr Michael Stokes  
Ashcombe House  
Hele Lane,  
Frithelstockstone  
EX38 8JW  
Tel: 01805 622066

## **Parish Clerk**

Miss Zena Tett  
Bouchland Farm  
Burrington  
Umberleigh  
Devon, EX37 9NF  
Tel: 07711 255525

I hereby give notice that the Annual Meeting of the Parish Council followed by a Parish Council meeting will take place on Thursday 3<sup>rd</sup> May 2018 at 8:00pm in The Village Hall, Frithelstock. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

## **AGENDA**

1. **Election of Chairman** – nominations for a Chairman.
2. **Declaration of Acceptance of Office** – to receive the Chairman's signed Declaration of Acceptance of Office.
3. **Election of Vice Chairman** – to receive nominations for a Vice Chairman.
4. **Welcome** – the Chairman will welcome everyone to the meeting
5. **Apologies for Absence** – to receive apologies made to the Clerk prior to the meeting.
6. **Minutes of the Last Meeting** – to consider the approval of the Minutes of the last meeting of the Council.
7. **Declarations of Interest** – Councillors are invited to declare any disclosable pecuniary interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.
8. **Public Speaking Time** – members of the public are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration, at the discretion of the Chairman, during the Public Participation section of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.
9. **Agree/review the following documents:**
  - 9.1 Standing Orders
  - 9.2 Financial Regulations
  - 9.3 Asset Register
  - 9.4 Subscriptions/Grants
  - 9.5 Register of Interests
  - 9.6 2018/19 Meeting Dates
10. **District and County Councillor Reports** – items raised for discussion will appear on the Agenda for the next meeting.
11. **Matters Arising**
  - 11.1 Playing Field Equipment – update from the Clerk
  - 11.2 Playing Field Committee – update from Cllrs Hunkin and Baker
  - 11.3 Playing Field Grass Cutting – update from the Clerk
  - 11.4 Playing Field Container – update from the Clerk
  - 11.5 Highways – Flashing Speed Sign update from the Clerk (W181108896)
12. **New Items**
  - 12.1 National Guidelines for Clerks Salary – Clerk
  - 12.2 Remembrance Sunday Tea Party – Cllr Stokes
13. **Planning**
  - 13.1 1/0240/2017/FUL The Clinton Arms, Frithelstock: change of use of public house and owners annexe into 1 dwelling and a holiday let. To minute the response made by the Parish Council.
  - 13.2 To discuss any applications which may arrive after the date of this Agenda

- 14. Clerks Report**
- 14.1 Correspondence – to note/review the items listed below which have been circulated or will be available for inspection at the meeting:
    - 14.1.1 TDC: Chargeable Garden Waste
    - 14.1.2 Highways: Traffic Notice
    - 14.1.3 TDC: Waste & Recycling
    - 14.1.4 TDC: Joint Local Plan
  - 14.2 Annual Governance Statement 2017/18 – to acknowledge and sign.
  - 14.3 Accounting Statements 2017/18 – to report and sign.
  - 14.4 General Data Protection Regulations (GDPR)
- 15. Councillors' Reports and Items for Future Agenda** – each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making
- 16. Finance**
- 16.1 To consider the following payments
 

16.1.1 DALC: subscription	£78.14
16.1.2 Grass Cutting: playing field	£672.00
16.1.3 Zurich Insurance: additional premium	£112.09
16.1.4 TTVS: subscription	£25.00
16.1.5 Clerks Salary	£384.04
16.1.6 Clerks Expenses	£88.56
- 17. Date of Next Meeting** – to confirm the date of the next Parish Council Meeting

*Zena Tett*

Parish Clerk

Date: 27<sup>th</sup> April 2018