

Frithelstock Parish Council

Chairman

Mr Michael Stokes
Ashcombe House
Hele Lane,
Frithelstockstone
EX38 8JW
Tel: 01805 622066

Parish Clerk

Miss Zena Tett
Bouchland Farm
Burrington
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I hereby give notice that the Parish Council AGM followed by a Parish Council meeting will take place on Thursday 11th May 2017 at 8:00pm in The Village Hall, Frithelstock. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

AGENDA

1. **Election of Chairman** – the Clerk will seek nominations for a Chairman.
2. **Declaration of Acceptance of Office** – to receive the Chairman's signed Declaration of Acceptance of Office.
3. **Election of Vice Chairman** – the Chairman will nominate a Vice Chairman.
4. **Welcome** – the Chairman will welcome everyone to the meeting
5. **Apologies for Absence** – to receive apologies made to the Clerk prior to the meeting.
6. **Minutes of the Last Meeting** – to consider the approval of the Minutes of the last meeting of the Council.
7. **Declarations of Interest** – Councillors are invited to declare any disclosable pecuniary interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.
8. **Public Speaking Time** – members of the public are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration, at the discretion of the Chairman, during the Public Participation section of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.
9. **Agree/review the following documents:**
 - 9.1 Standing Orders
 - 9.2 Financial Regulations
 - 9.3 Asset Register
 - 9.4 Insurance Documents
 - 9.5 Subscriptions/Grants
 - 9.6 Register of Interests
 - 9.7 2017/18 Meeting Dates
10. **District Councillor Report** – items raised for decision will appear on the Agenda for the next meeting.
11. **Matters Arising**
 - 11.1 Road Sign Cleaning – discuss who and when the cleaning of the Village Signs may be undertaken
 - 11.2 Rakeham Hill – discuss the new opening on Rakeham Hill
 - 11.3 Village Green Grass Cutting and Village Hall Maintenance – discuss the quotes received and decision made on who will be carrying out the works.
12. **New Items**
 - 12.1 Bank Mandate – sign forms to correct the number of signatures needed on the bank account
 - 12.2 Notice Board Ownership – clarify ownership of the Notice Boards
 - 12.3 Speed Cables – to discuss the possibility of installing speed cables across the road in the Village

- 13. Planning**
- 13.1 1/0274/2017/FUL: Ebberdown, Frithelstock
Erection of building for agricultural storage and maintenance of equipment and hard standing area.
 - 13.2 1/0398/2017/FUL: Land to the East of Meadowstone Close, Frithelstock
3 New Dwellings based on outline consent 1/0573/2016/OUT
 - 13.3 1/016/2017/FUL – to record decision made via e-mail
 - 13.4 1/0079/2017/FULM – to record decision made via e-mail
- 14. Clerks Report**
- 14.1 Correspondence – to note/review the items listed below which have been circulated or will be available for inspection at the meeting:
 - 14.1.1 Healthwatch Voices Magazine
 - 14.1.2 Devon Local Flood Risk Management Strategy – April 2017
Newsletter
 - 14.1.3 Email from TDC – Neighbourhood Highway Officer Arrangements:
post-election
 - 14.1.4 Email from DCC – Updated measures to protect poultry against
Avian Flu
 - 14.2 Annual Governance Statement 2016/17 – to acknowledge and sign.
 - 14.3 Accounting Statements 2016/17 – to report and sign.
- 15. Councillors' Reports and Items for Future Agenda** – each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making
- 16. Finance**
- 16.1 To consider the following payments

16.1.1 Cardiac Science: defibrillator pads	£76.74
16.1.2 DALCE Subscriptions	£73.46
16.1.3 Playing Field Committee: VAT Saving	£120.00
16.1.4 Eon: electricity	£2.63
16.1.5 Clerks Salary & Expenses	£431.39
16.1.6 HMRC	£70.10
- 17 Date of Next Meeting** – to confirm the date of the next Parish Council Meeting scheduled for 6th July 2017 at 8pm in the Village Hall, Frithelstock.

PART TWO – Clerks Hours

Zena Tett

Parish Clerk

Date: 4th May 2017